



REQUEST FOR ACCESS TO RECORD OF PRIVATE BODY
(Section 53(1) of the Promotion of Access to Information Act, 2000
(Act No. 2 of 2000)
[Regulation 10]

A. Private Body Particulars

Name	GAP Management
Information Officer	André Ollphent
Postal Address	96 Third Avenue
	Newton Park
	Port Elizabeth
	6045
Telephone Number	041 364 1986
Fax Number	041 364 0435
E-Mail Address	info@gapmanagement.co.za

B. Requesting Party Particulars

Full Names & Surname	
Identification Number	
Postal Address	
Telephone Number	
Fax Number	
E-Mail Address	



C. Particulars Of Entity On Whose Behalf Request Is Made

Full Names & Surname	
Identification Number	

D. Requested Record Particulars

Description of record required or any relevant part thereof:
Reference Number:
Other Particulars:
Relation To Required Record:

E. Fees

Description	Cost (ZAR)	Select (X)
A photocopy of an A4-size page or part thereof	1,10	
A printed copy of an A4-size page or part thereof held on a computer or in electronic or machine readable form	1,10	
A photocopy of an A3-size page or part thereof	2,20	
A printed copy of an A3-size page or part thereof held on a computer or in electronic or machine readable form	2,20	
A copy in a computer-readable form on compact disc	70,00	
A transcription of visual images, for an A4-size page or part thereof	20,00	
A copy of visual images	40,00	
A transcription of an audio record, for an A4-size page or part thereof	60,00	

a. All prices above are based upon single unit



- b. All prices above are exclusive of VAT
- c. All prices above are reflected in the South African Rand monetary unit

F. Particulars of right to be exercised or protected

Which right is to be exercised or protected:
Why is the record requested for the exercise or protection of the aforementioned right:

Name:

Date:

Signature

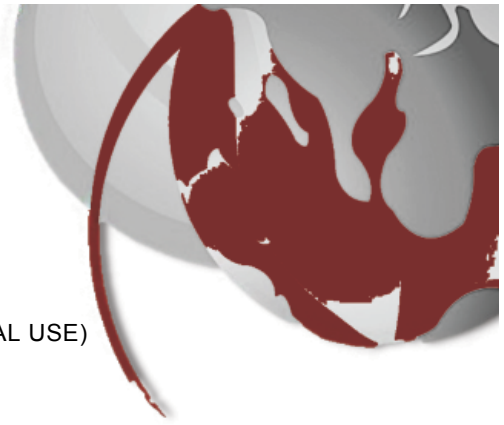
96 THIRD AVE | NEWTON PARK | PORT ELIZABETH | 6000

(041) 3641 986 | info@gapmanagement.co.za | (041) 3640 435

UNIT 9 | NORMA JEAN SQUARE | 244 JEAN AVENUE | CENTURION

T: (012) 664 1156 | F: (012) 664 0802

VAT NO: 4780212165 | REG. NO: 2003/005674/07



REQUEST FOR ACCESS TO RECORD RESULT (INTERNAL USE)

Information Officer:

Date:

Accepted

Rejected

Motivate Result:

Was record released?

Release Date:

Completion Date:

Information Officer Signature

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